



**MINUTES 14 AUGUST 2013**

**Start time: 7pm**

**Location: Library**

|         |   |
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| PRESENT | Steve Clarke; Emily Qereqeretabua; Sarah Lam; Karen Roberts; Francoise M.d'Unienvielle; Effy Safidis; Maria Riley; John Chudleigh; Louise Bowerman; Stacey Furner; Fiona Day; Kerry Lovi; Brian Welch |
| CHAIR   | Steve Clarke  |
| MINUTES | Emily Qereqeretabua   |

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| <b>1. APOLOGIES</b>   | Genevieve Ginty; Kate Wake                     |
| <b>2. MINUTES</b><br>Motion: "That the Minutes from June 2013 be accepted"  | Moved: Effy Safidis<br>Seconded: Karen Roberts |
| <b>3. PREAMBLE</b><br><br>Discussion led by the Chair: The Preamble serves an important purpose in reminding us what the P&C is about, and providing some guidelines on meeting procedures that help to ensure positive, inclusive and effective decision making.<br><br>Following member feedback, to improve participation and the effective running of meetings, the Chair will, where it is appropriate: <ul style="list-style-type: none"> <li>• request that members speak through the Chair</li> <li>• encourage members to speak just once to a proposition</li> <li>• invite members to formally move a motion if they wish to do so</li> </ul> ask members to 'flag' an issue at one meeting for discussion at the next<br><br>Following member feedback, to improve understanding of which matters are the responsibility of the P&C and which matters are the responsibility of the school (ie the P&C plays an advisory role only), the Secretary will mark business items on the agenda as either P&C business or advisory. | Read by Louise Bowerman                        |
| <b>4. REPORTS.</b>  |  |
| <b>4.1 PRINCIPALS REPORT</b>  | Stacey Furner                                  |
| <ul style="list-style-type: none"> <li>• Thanks to everyone for Education Week (both the performance at Ashfield and at our Education Week Assembly). It was great to have all our support.</li> <li>• Thank you to the P&amp;C for the bottle of wine gifted to Stacey Furner and Kris Killorn after Pizza and Pyjama Night – much appreciated.</li> <li>• Big thank you to all the helpers at today's Athletics Carnival (especially fruit sorters and bakers). It was a wonderful day and the children really enjoyed themselves.</li> <li>• Gala Day – If you need necessities like urns from the school, please don't leave these until the last minute. Talk to Dianne and office staff a few days beforehand</li> </ul>  |  |

|   |  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
|---|--|--------------------|------------------------|-----------|---------------|----------|---------------|-----------|----------------------|----------|-----------------------|------------|--------------------------|----------|----------------------|-----------|-----------------------|-----------|------------------|------------------|----------------------|--|-------------------|-----------|--------------|----------|-------------------------------|----------|---|------------|----------------------|-----------|--|--------------|-----------------------------------|-----------|---|
| <p>arrangements will need to be made by Fiona Day (Gala Day Co-ordinator ) with Di Thompson. There will be no access to the school building on the day.</p> <ul style="list-style-type: none"> <li>• Stacey Furner will be taking a period of long service leave the last three weeks of Term 3 and the first two and a half weeks of Term 4. During our school holiday break Stacey will participate in a principals exchange with Mrs Wilbur-Smith at Kinwood Central School in Ontario. Stacey's trip to Canada is personally funded and completed in school holidays. Di Thompson will be relieving as principal and Trudy Robinson will be relieving 1/2F.</li> <li>• Nov 13th will be the final P&amp;C meeting for the year (dinner meeting)</li> <li>• Stacey passed on a flyer re a parent bands competition ( formed with parents from the school ).</li> <li>• Triple P seminars, Could the P&amp;C provide biscuits and tea, coffee, milk ( no nuts ). Starts 29<sup>th</sup> August in the library.</li> <li>• Ethics - policy and procedures for Stage 1 Ethics has just come out. This is run by the school and Stacey will be asking for expressions of interest for parents who are interested in being teachers. The parents may volunteer to do the training and run the classes but it will be co-ordinated by the school. Looking at offering it Term 1 2014 for Year 2 students who are in non-scripture and will be phased in. There is no government funding for Ethics - its purely volunteer.</li> </ul>  |  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <p>Motion: That the Principals Report be Received.</p>  | <p>Moved: Effy Saifidis<br/>Seconded: Fiona Day</p>    |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <p>Motion: That the P&amp;C Request that Ethics be introduced at YPIS</p>   | <p>Moved: Louise Bowerman<br/>Seconded : Fiona Day</p> |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <p>4.2 Treasurer's Report</p>   | <p>John Chudleigh</p>                                  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <p><b>4.2.1 SUMMARY OF INCOME &amp; EXPENSES 8.6.13 - 8.8.13</b></p> <p><b>INCOME</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Opening Balance from 8.5.13</td> <td style="text-align: right;"><b>\$27,534.19</b></td> </tr> <tr> <td>Special Cake Day sales</td> <td style="text-align: right;">\$ 186.50</td> </tr> <tr> <td>Bank Interest</td> <td style="text-align: right;">\$ 90.80</td> </tr> <tr> <td>Uniform Sales</td> <td style="text-align: right;">\$ 230.24</td> </tr> <tr> <td>Broccoli Tree Cinema</td> <td style="text-align: right;">\$ 70.00</td> </tr> <tr> <td>Trivia Night Proceeds</td> <td style="text-align: right;">\$ 4632.87</td> </tr> <tr> <td>Every Day Hero donations</td> <td style="text-align: right;">\$ 26.41</td> </tr> <tr> <td>Pizza &amp; Pajama Night</td> <td style="text-align: right;">\$ 999.20</td> </tr> <tr> <td>Aussie Farmers Direct</td> <td style="text-align: right;">\$ 114.12</td> </tr> <tr> <td><b>Sub Total</b></td> <td style="text-align: right;"><b>\$6350.14</b></td> </tr> <tr> <td colspan="2"><b>Less Expenses</b></td> </tr> <tr> <td>Uniform Purchases</td> <td style="text-align: right;">\$ 142.65</td> </tr> <tr> <td>Bank Charges</td> <td style="text-align: right;">\$ 26.40</td> </tr> <tr> <td>Broccoli Tree Cinema Expenses</td> <td style="text-align: right;">\$ 80.62</td> </tr> <tr> <td>Contribution to School - Air Conditioning</td> <td style="text-align: right;">\$ 2068.00</td> </tr> <tr> <td>Welcome BBQ expenses</td> <td style="text-align: right;">\$ 249.00</td> </tr> <tr> <td>Contribution to School - music programme</td> <td style="text-align: right;">\$ 13,500.00</td> </tr> <tr> <td>Affiliation and Insurance Renewal</td> <td style="text-align: right;">\$ 571.00</td> </tr> </table> | Opening Balance from 8.5.13                            | <b>\$27,534.19</b> | Special Cake Day sales | \$ 186.50 | Bank Interest | \$ 90.80 | Uniform Sales | \$ 230.24 | Broccoli Tree Cinema | \$ 70.00 | Trivia Night Proceeds | \$ 4632.87 | Every Day Hero donations | \$ 26.41 | Pizza & Pajama Night | \$ 999.20 | Aussie Farmers Direct | \$ 114.12 | <b>Sub Total</b> | <b>\$6350.14</b> | <b>Less Expenses</b> |  | Uniform Purchases | \$ 142.65 | Bank Charges | \$ 26.40 | Broccoli Tree Cinema Expenses | \$ 80.62 | Contribution to School - Air Conditioning | \$ 2068.00 | Welcome BBQ expenses | \$ 249.00 | Contribution to School - music programme | \$ 13,500.00 | Affiliation and Insurance Renewal | \$ 571.00 | <p>Tabled: Summary of Income &amp; Expenses</p> |
| Opening Balance from 8.5.13   | <b>\$27,534.19</b>                                     |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Special Cake Day sales  | \$ 186.50  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Bank Interest   | \$ 90.80   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Uniform Sales   | \$ 230.24  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Broccoli Tree Cinema  | \$ 70.00   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Trivia Night Proceeds   | \$ 4632.87   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Every Day Hero donations  | \$ 26.41   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Pizza & Pajama Night  | \$ 999.20  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Aussie Farmers Direct   | \$ 114.12  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <b>Sub Total</b>  | <b>\$6350.14</b>                                       |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| <b>Less Expenses</b>  |  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Uniform Purchases   | \$ 142.65  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Bank Charges  | \$ 26.40   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Broccoli Tree Cinema Expenses   | \$ 80.62   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Contribution to School - Air Conditioning   | \$ 2068.00   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Welcome BBQ expenses  | \$ 249.00  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Contribution to School - music programme  | \$ 13,500.00   |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |
| Affiliation and Insurance Renewal   | \$ 571.00  |                    |                        |           |               |          |               |           |                      |          |                       |            |                          |          |                      |           |                       |           |                  |                  |                      |  |                   |           |              |          |                               |          |   |            |                      |           |  |              |                                   |           |   |

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| <b>Sub Total</b>   | <b>\$16,938.62</b> |   |
| <b>Book Balance</b>  | <b>\$16,765.71</b> |   |
| <b>Bank Statement Reconciliation</b>   |                    |   |
| Business Transaction Account balance as at 08/08/2013  | \$556.81           |   |
| Business Online Saver Account balance as at 08/08/2013   | \$16,208.90        |   |
| <b>TOTAL</b>   | <b>\$16,765.71</b> |   |
| <b>4.2.2 YPIS P&amp;C YEAR TO DATE BUDGET(available for viewing P&amp;C noticeboard )</b>  |                    | Tabled: Year to Date budget                       |
| Motion: That the Treasurers report be received.  |                    | Moved: Sarah Lam<br>Seconded: Emily Qereqeretabua |
| <b>4.3 Fundraising Report</b>  |                    | Louise Bowerman                                   |
| <ul style="list-style-type: none"> <li>- \$4632 raised by Trivia Night. Thanks to all for their efforts and contributions</li> <li>- City to Surf 15 team members close to \$3000 raised. Thank you to all our runners, it was a great day. Thanks especially to Steve Clarke and Sonom for the catering</li> <li>- Fathers Day Raffle – we’ll need donations of books and wine. Tickets will be sold a couple of days before Fathers Day breakfast.</li> <li>- Gala Day organisation is in full swing lead by co-ordinator Fiona Day. There will be a bbq, cake stall, plant and book stall, kids stall, rides etc. Help will be needed and rosters will go up shortly. The theme will be “beat the election day blues’.</li> <li>- Summer Hill drugstore has offered coffee machine but there are no electricity options to manage this. Could we look at funding this for future P&amp;C events.</li> <li>- Could the P&amp;C please approve spending of up to \$3,000 prior to gala day.</li> <li>- Is there a parent who could assist with the Gala Day Risk Assessment (for insurance purposes) for Gala Day?</li> </ul> |                    |   |
| Motion: That the P&C approve up to \$3,000 for Gala Day Expenditure, and that Fiona Day will run expenses past the executive<br>Carried  |                    | Moved: Louise Bowerman<br>Seconded: Karen Roberts |
| Motion: That the Fundraising Report be accepted.   |                    | Moved: Karen Roberts<br>Seconded: John Chudleigh  |
| <b>5. PRESIDENTS REPORT</b>  |                    | Steve   |
| <ul style="list-style-type: none"> <li>- Thanks to Stacey &amp; Kris for putting on a wonderful Pizza &amp; Pyjama Night and</li> </ul>  |                    |   |



**Parents and citizens association**

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| <ul style="list-style-type: none"> <li>- Steve has written a funding request for the \$10,000 donated by Canterbury Hurlstone Park RSL which includes putting money towards asphalt painting, year 2 drama, p&amp;c banner for gala day, volunteer t-shirts.</li> <li>- There is a District P&amp;C meeting on this Thursday at Berala Public School 11-1pm if anyone would like to attend.</li> <li>- Canterbury Hurlstone Park meeting with Steve &amp; Stacey, Paul Kougias is trying to generate interest in sharing information and resources Forum 21<sup>st</sup> August 2pm if anyone is interested in attending.</li> <li>- Summer Hill Rainbow Crossing Community donated \$40 to the P&amp;C and other local schools and child care centres. Suggestion that the money be spent on literature for the library reflecting this. Steve will provide a list of titles suggested by Ashbury PS</li> <li>- Queen Street crossing update - after meeting with the Ashfield Mayor and other councillors, it seems the process for a crossing is complicated. The mayor and council in effect supported our request, so we need to go back to them with a place where we would like the crossing to go. Need to advise Ashfield council of 2 x half hour slots for council to record pedestrian numbers. Françoise has offered to write a survey to go out to the school community.</li> </ul> <p>Big thank you to Stacey Furner for organising such a special Athletics Carnival Day.</p> |   |
| <p>Motion: "That the Presidents report be accepted."</p>  | <p>Moved: Emily Qereqeretabua<br/>Seconded: Louise Bowerman</p> |
| <p>6. GENERAL BUSINESS</p>  |   |
| <p>General Business held over to the next meeting:</p> <ol style="list-style-type: none"> <li>1. CCTV ( Kate Wake )</li> <li>2. Hand wash ( Jen Seers )</li> <li>3. Outstanding uniform item ( Karen )</li> </ol>   |   |
| <p><b>Next meeting to be held 11 September</b><br/><b>Meeting Closed - 9.00pm</b></p>   |   |