

YEO PARK INFANTS SCHOOL
PARENTS & CITIZENS ASSOCIATION MEETING
9 FEBRUARY 2011
ANNUAL GENERAL MEETING
MINUTES

CHAIR PERSON: Isabelle Le Calvez

PRESENT:	Francesca D Benedetto	Dianne Thompson	Cathy Miller
	Andrew Ward	Michelle McTavish-Ward	
	Benjamin English	Martin Roberts	George Lombard
	Steve Clarke	Eugenia Munro	Nadia Vigna
	Sybille Bauer	Fiona Day	Todd McNeal
	Jedda Bradley	Lindsay Sawers	David Pye
	Emily Qerequeretabua	Stacey Furner	Natany Mandel
	Susan Browne	Effy Savidis	Astrid Becker
	Isabelle Le Calvez	Shaun Titmarsh	

APOLOGIES: nil

1. MEETING OPENED:7.08 PM

Isabelle Le Calvez opened the meeting by welcoming all, introducing the outgoing executive members and thanking all those who have participated in the P & C activities to date.

2. PRINCIPAL'S REPORT

Stacey Furner reported on the following:-

- there will be a parent information night on 14th February 2011
- there will be a welcome and welcome back bbq after school on Friday 18th February
- the school is undertaking a number of new initiatives including a peer support programme and an extension of the veggie garden programme into a community garden to grow herbs as well as a theme garden
- water tanks have been delivered to the school and funding has been made available for their connection. It is anticipated that water from the library roof and/or the toilet block roof will be recycled for toilet usage and irrigation
- the school website is being constantly updated so that parents are encouraged to view it
- at the next P & C Meeting the school management plan and fundraising wish list will be provided. Stacey would also like to discuss at the next meeting the anti bullying programme.

The Principal's Report was accepted unanimously upon the motion of Andrew Ward and seconded Natanya Mandel.

3. MINUTES OF LAST ANNUAL GENERAL MEETING were accepted and approved unanimously upon the motion of David Pye and seconded George Lombard.

4. PRESIDENT'S REPORT

Isabelle Le Calvez reported on the following:-

- Isabelle discussed the role of the P & C to support the school and the children at the school
- Isabelle discussed the purpose of the fundraising role of the P & C
- Isabelle indicated that last year the P & C were involved in the following:-
 - healthy snacks at the athletics carnival
 - special lunches
 - Beach and pyjama night with great help from Stacey Furner and Chris Kellhorn
 - Funded the welcome and welcome back bbq
 - Funded the end of year bbq
 - Funded the computers, gymnastics and digihead
 - Funded the Easter egg hunt
 - Funded bus fares for end of year excursion to Balmoral
 - Purchased a santa suit
 - Purchased a bike rack
 - Purchased Year 2 graduation books
 - Funded sausage sizzles
 - Conducted the Gala Day on election day and raised money for the Bunnings BBQ
 - Held a night at Monkey Puzzle

Isabelle indicated that volunteers would be needed for the welcome back bbq on the 18th February particularly to cook sausages.

The President's Report was accepted unanimously upon the motion of Shaun Titmarsh and seconded Astrid Becker.

5. TREASURERS REPORT

Cathy Miller reported as follows:-

- the P & C accounts have been audited. Cathy tabled a report from the auditor. Cathy provided a handout which is attached to these minutes which indicated that as at the 31st December 2010 the P & C had a bank account of \$16,959 in credit. Cathy indicated student insurance is due shortly upon the motion of Cathy Miller seconded Michelle McTavish-Ward the meeting unanimously approved purchase of a gift to the value of up to \$100 for the auditors who provide their service without charge.

There was a general discussion at the meeting in relation to the P & C funding of a very small amount towards catering for P & C meetings.

Cathy reported that the online account has now been set up.

Isabelle Le Calvez thanked Cathy for her efforts over the last 2 years as Treasurer.

The Treasurer's report was accepted unanimously by the meeting upon the motion of Andrew Ward seconded Michelle McTavish-Ward.

6. FUNDRAISING COMMITTEE REPORT

Isabelle Le Calvez indicated that both co-ordinators were not available and that most of the fundraising activities were covered in the President's Report. Accordingly no formal Fundraising Committee Report was given.

Isabelle Le Calvez vacated the chair for Stacey Furner so that the election of office holders could take place.

Stacey Furner thanked the outgoing office holders and all those who have chipped in and helped throughout the year just gone.

The following officebearers were elected unanimously:-

President
Andrew Ward

Vice President – Fundraising Co-ordinator
Michelle McTavish-Ward

Vice President – Social Functions
Ruth Tetley

Secretary
Isabelle Le Calvez

Treasurer
Nadia Vigna

Assistant Treasurer
Lindsay Sawers

Uniform Co-ordinator
Eugenia Munro and Karen Roberts

School Finance Committee representative
Sybille Bauer

Cake Day Co-ordinators
Jedda Bradley and Susan Fitzgerald

Special Lunch Day Co-ordinators
Alva Centra and Fiona Day

Fundraising Committee
Steven Clarke, Fiona Day, Emily Qerequeretabua, Todd McNeal, George Lombard, Jodie Goldney and Kath Wawatai

Class Liaison Parents are to be finalised at the next meeting.

GENERAL DISCUSSION

Todd McNeal tabled a draft preamble at the meeting upon the motion of Todd McNeal and seconded Shaun Titmarsh it was moved unanimously that the preamble be considered at the next meeting. The draft preamble is attached to these Minutes.

A general discussion took place about budgeting for the upcoming election day Gala Day. Upon the motion of Isabelle Le Calvez and seconded Natanya Mandel the meeting unanimously approved an expenditure by the Fundraising Committee of up to \$3,500 towards expenditure for the Gala Day.

Isabelle Le Calvez indicated that the P & C website was getting close to being ready and she will provide a further report at the next meeting.

Isabelle thanked everybody for coming.

Finally, the meeting unanimously approved expenditure of up to \$100 for the welcome and welcome back bbq upon the motion of Isabelle Le Calvez and seconded Andrew Ward.

There being no further business the meeting closed at 8.40pm. The next meeting will be on the 9th March 2011.