



<b>MINUTES:</b> 2016 Meeting 5 10 <sup>th</sup> August 2016	<b>START TIME:</b> 7PM	<b>FINISH TIME:</b> 9:30 PM	<b>LOCATION:</b> Library
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<b>Attendance:</b>	
<b>OFFICE BEARERS</b>	Stephen Brewer (President); Tim Pring (Secretary); Larissa Mullan (Treasurer); Lassity Martin (VP Social);
<b>MEMBERS PRESENT</b>	Maria Riley; Rica Seeto; Steve Clarke; Fiona Wood (Principal); Susan Casey; Tara Rees; Pamela Chalmers; Caroline
<b>NON-MEMBERS</b>	
<b>QUORUM</b>	<i>Required:</i> 5 members <span style="float: right;"><i>In attendance:</i> 12 members</span>
<b>CHAIR</b>	Stephen Brewer
<b>MINUTES</b>	Tim Pring

<b>ACTIONS:</b>				
<b>DATE – ITEM#</b>	<b>ACTION</b>	<b>WHO</b>	<b>DUE</b>	<b>STATUS</b>
16/03-5	Confirm through P&C Federation whether attendance via teleconference meets requirements for voting and quorum	Stephen Brewer	May	<b>Pending</b>
11/05-3	P&C to organise an information session with involvement from Family Planning	Steve Clarke	June	<b>Closed</b>

<b>1. OPENING &amp; APOLOGIES:</b>	Stephen Brewer
Apologies: Carolyn Jury; Louise Gunter	
<b>2. MINUTES OF PREVIOUS MEETINGS:</b>	Stephen Brewer
<b>MINUTES: 2016 Meeting 4 – 08/06/2016</b> No amendments.	
Motion: That the minutes for the meeting be accepted.	Moved: Stephen Seconded: Lassity

<b>3. PREAMBLE</b>	Read by: Lassity
The preamble was read.	
<b>4. Reports</b>	
<p>4.1. OSHCare Report</p> <ul style="list-style-type: none"> <li>An OSHCare report was not tabled.</li> </ul> <p>4.2. Fundraising Report (Tara) - Attached</p> <p>Approval for \$1000 was sought to cover screen hire for the Broccoli Tree Cinema.</p> <p>4.3. Principal's Report (Fiona) – Attached</p> <ul style="list-style-type: none"> <li>Yeo Park Live on Stage -</li> <li>Proposed for Wed 21<sup>st</sup> &amp; Thurs 22<sup>nd</sup> Sept.: Discussion as to whether to do a matinee and one evening show, or 2 evening shows. It was broadly agreed that evening shows would be most suitable.</li> <li>Some concerns were raised about the capacity of the school hall and whether other larger venues had been considered. Fiona noted that, to host the event at another venue would be impractical because props were not easily transported.</li> </ul> <p>4.4. Treasurers Report (Larissa) - Attached</p> <p>4.5. President's Report (Stephen)</p> <ul style="list-style-type: none"> <li>'Building a Supportive, Safe and Inclusive School Community' forum: <ul style="list-style-type: none"> <li>Lassity noted that it was unclear from the information sent out about this forum that representatives from the Safe Schools Coalition would be attending and presenting at this forum. And that, had this been clearer in the information promoting the forum this would have resulted in more people coming along.</li> <li>Stephen noted that, while there were reasons for not mentioning Safe Schools, he agreed generally that absence of this reference may have meant some people weren't clear of the forum's topic and therefore they may have not attended as a result.</li> </ul> </li> </ul>	
<p>Motion: 4.2 – Expenditure of \$1000 to cover screen hire for the Broccoli Tree Cinema be approved.</p>	
<p>Moved: Tara Rees Seconded: Larissa Mullan</p>	

<p>Motion: That all tabled reports be accepted</p>	<p>Moved: Stephen Brewer  Seconded: Susan Casey</p>
<p><b>5. Business Arising from Previous Minutes</b></p>	
<p>5.1 <i>Confirmation that volunteers require a 100 point ID check.</i>  - Fiona presented an extract of the applicable policy which states that a 100 point ID check is required for all volunteers. (Refer attached)  - This can be presented to the school reception.</p>	<p>Fiona Wood</p>
<p><b>6. Notified Agenda Items</b></p>	
<p>6.1 <i>Uniform Consultation</i>  - Fiona will be undertaking a consultation with students and parents about uniforms as part of the wellbeing forum.  - Susan is currently the uniform coordinator, however, she will not be available next year to perform this role and someone needs to take over.  - There were no volunteers among those present for the role of uniform coordinator.  - The issue of the uniform coordinator vacancy will be addressed subject to the outcome of the Wellbeing Forum and the consultation on uniforms.</p> <p>6.2 <i>Wear It Purple Day</i></p> <ul style="list-style-type: none"> <li>• It is proposed that the school community promote ‘Wear it purple day’ in the form of an afternoon BBQ after school with students and parents being invited to come along and wear purple.</li> <li>• Suggestions of dates were either Thursday 25th or Friday 26th August. <ul style="list-style-type: none"> <li>○ It was noted that 25<sup>th</sup> is book parade and it was generally agreed that Friday 26<sup>th</sup> would be more suitable</li> </ul> </li> <li>• Proposed that P&amp;C fund BBQ at an estimated cost of \$200.</li> </ul>	<p>Fiona Wood &amp; Susan Casey          Stephen Brewer</p>
<p>Motion: 6.2 – It is moved that \$200 be approved to cover the cost of a BBQ as part of Wear it Purple Day.</p>	<p>Moved: Lassity Martin  Seconded: Stephen Brewer</p>
<p><b>7. General Business</b></p>	
<p><i>Purchase of a defibrillator for the school (Fiona)</i></p> <ul style="list-style-type: none"> <li>• The school does not currently have a defibrillator on premise and Fiona would like P&amp;C sponsorship to purchase one for the school</li> <li>• Estimated cost is \$2000.</li> </ul>	



- Larissa indicated that this could be included in the 2017 budget and there are sufficient cash funds to purchase this year.
- Agreed for this to be a notified agenda item for the next meeting.

*Bricks for Y2 to give back the school*

- The intention is that the kids leaving give a gift of perpetuity back to the school.

## **ATTACHMENTS:**

Item 4.2 Principals Report.pdf - <https://drive.google.com/open?id=0B8xFfDf4PUWROXhZNVFWLXJBa2c>

Item 4.3 Treasurers Report.pdf - <https://drive.google.com/open?id=0B8xFfDf4PUWRTVJRWkREb1FtNVE>

Item 4.4 - Fundraising Report 11 May 2016.pdf - <https://drive.google.com/open?id=0B8xFfDf4PUWRS3NUUVNraWpvekU>

Item 4.5 – President's report.pdf -

<https://drive.google.com/open?id=0B8xFfDf4PUWRbWVIV0I0YVpHakdOT3ROSWWhQVEVacWhRVVWhZ>

Item 5.1 – ID Check for Volunteers.pdf - <https://drive.google.com/open?id=0B8xFfDf4PUWRkRKeFZiUU9LRWM>