



MINUTES: 11th November 2015		START TIME: 7PM	LOCATION:
Attendance:			
OFFICE BEARERS	Maria Riley (President); Neroli Butt (Vice President – Fundraising); Tim Pring (Secretary); Steve Clarke (Assistant Secretary); Larissa Mullan (Treasurer)		
MEMBERS PRESENT	Kirstyn Bodell; Pamela Chalmers; Stephen Brewer; Carolyn Jury; Caren Walters ; Bill Clarke; Fiona Wood (Principal); Steven Riley		
NON-MEMBERS			
QUORUM	<i>Required: 11 members</i>	<i>In attendance: 12 members</i>	
CHAIR	Maria Riley		
MINUTES	Tim Pring		

1. OPENING & APOLOGIES:	Maria Riley
Apologies: None	
2. MINUTES OF PREVIOUS MEETINGS:	Maria Riley
MINUTES: 14 October 2015 • ACCEPTED	
Motion: That the minutes for the meeting be accepted.	Moved: Pamela Seconded: Carolyn

3. PREAMBLE	Read by: Carolyn
The preamble was read.	
4. REPORTS.	
4.1. OSHCARE REPORT <ul style="list-style-type: none"> NOT PRESENTED 	
4.2. PRINCIPAL'S REPORT <ul style="list-style-type: none"> NOT PRESENTED 	Fiona Wood
4.3. TREASURER'S REPORT <ul style="list-style-type: none"> NOT PRESENTED 	Larissa Mullan
4.4. FUNDRAISING REPORT <ul style="list-style-type: none"> NOT PRESENTED 	Neroli Butt
4.5. PRESIDENTS REPORT NOT PRESENTED	Maria Riley
5. BUSINESS ARISING FROM PREVIOUS MINUTES	
<ul style="list-style-type: none"> NOT DISCUSSED 	
6. NOTIFIED AGENDA ITEMS	
<ul style="list-style-type: none"> Principal's 2016 Budget Request – Tabled by Fiona Wood Draft 2016 Budget – Tabled by Larissa Expenditure Report for 2015 – Tabled by Larissa <p>DISCUSSION:</p> <p>Need for to hold a buffer to accommodate unforeseen expenditure and/or reduction in future income. Discussion posed a number of pros and cons for holding a buffer, including the following key points.</p> <ol style="list-style-type: none"> There will be no Gala Day in 2017 in lieu of there being a State or Federal election that year. Previous spending/budgeting process has been to spend what is earned year on year. Larissa confirmed that current buffer is approx \$11-12K. <p>AGREEING BUDGET ITEMS for 2016</p> <p>Fiona noted that the budget request is a 'wish list' and that these items are</p>	Fiona Wood Larissa Mullan Maria Riley

open to consideration and input from the P&C. Fiona also noted that her budget for the school is being reduced for the next year.

The following items were presented by Fiona and the P&C members took a vote counting those in favour. Majority votes are recorded as a 'yes' outcome:

- Music - Yes
- Excursion - Yes
- Technology Supplementation - 1x Whiteboard; 1x robotics - Yes
- LaST- Yes
- Musca Viva incursion - Yes
- Year 2 graduation books - Yes
- Drama/Aesop - Yes
- Play Equipment – Yes

- Discussion on the Gifted and Talented Program - parent consultation requested (Steve)

DISCRETIONARY HARDSHIP FUND

The notion of a Discretionary Hardship Fund to support students who may have difficulty funding activities/expenditure to be parent funded was discussed.

It was proposed that, to avoid prejudice and ensure an even application of the funds, the administration of the fund be entrusted to the Principal.

Motion: That a Discretionary Hardship Fund be established with initial funds of \$500. That this fund be administered at the discretion of the School Principal without input required from the P&C.

Moved: Neroli
Seconded: Carolyn

ESTABLISHMENT OF PAYPAL ACCOUNT

It is proposed that a PayPal account be established on behalf of the P&C to facilitate receiving online payments. . Recognition.

Motion: That a PayPal account be established in the name of the P&C to facilitate receiving online payments

Moved: Steve Clarke
Seconded: Pamela

7. General Business

Acknowledgement and Farewell to P&C members/volunteers who will be moving on after the end of the school year.

Neroli Butt

Gemma & Peter Murray

Martine la Fontane

ATTACHMENTS