



**Parents and citizens association**

**MINUTES Nov 26 2014 Start time: 7pm Location: Fare Nosh Restaurant**

|         |              |
|---------|--------------|
| PRESENT |              |
| CHAIR   | Steve Clarke |
| MINUTES | Sarah Lam    |

|  |   |
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| <p><b>1. APOLOGIES Brian Welch, Emily Qereqeretaua, Ruth Tetley, Pamela Maddock, Tara Rees</b></p>   |   |
| <p><b>2.1 Minutes from last meeting</b><br/>         Amendment requested by Bill – erase comment “you’re not a lawyer”.</p> <p>Addition requested by Kate – Kate left meeting before end of meeting, where it says, “some parents are concerned about more forms going out, all forms to be numbered”</p> <p>Motion: That the minutes from Oct 15 be accepted with amendments</p> <p><b>2.2 Business arising from minutes</b><br/>         Kate raised concerns about the discussion from the previous meeting relating to behaviour of individuals towards people on the uniform committee. Her concern was that, though not named, it would be obvious to anyone present that the discussion referred to her, and this was ‘defamation’. She spoke for 15 minutes on this issue and that she now did not feel safe or able to speak out or comment on issues.</p> <p>Carolyn noted that is problematic to comment on principal’s comments when principal is not here to clarify.</p> <p>Steve agreed and remarked that this issue has been raised with the principal. Further concerns will be dealt with in a different forum.</p> <p><b>2.2 Correspondence</b><br/>         Email correspondence from Sonam Paljor regarding training in gender diversity (as attached). Di requested to address this correspondence at the meeting.<br/>         Di noted that Twenty10 does not appear to offer talks to children, but there is the potential for out of hours training using the library. Sonam expressed appreciation.</p> | <p>Moved:Fiona<br/>         Seconded:<br/>         Jennifer</p> |
| <p><b>3. Preamble</b></p>  | <p>Read by:Pamela</p>   |
| <p><b>4. REPORTS.</b></p>  |   |
| <p><b>4.1 PRINCIPALS REPORT</b></p>  | <p>Dianne Thompson</p>  |
| <p>Dianne informed that Stacey will be present at End of Year Event, but Stacey has asked</p>  |   |

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| <p>that no presentation etc be made to her. Staff will attempt to organised a separate event where this can take place.</p> <p>Staff will receive more information regarding replacement principal from director of education on Monday. Appears that expressions of interest will be requested. Neroli to write to department about impact of offsite principal as agreed earlier in year.</p>   |                                 |
| <p>Motion: That the Principals Report be Received</p>   | <p>Moved:<br/>Seconded:</p>     |
| <p><b>4.4 President's Report</b></p>  |                                 |
| <p>Written report attached</p>  |                                 |
| <p>Motion: That the President's Report be received</p>  |                                 |
| <p><b>4.5 Fundraising Report</b></p>  | <p>Maggie Barry</p>             |
| <p>Written report attached</p>  |                                 |
| <p><b>5. GENERAL BUSINESS – P&amp;C BUSINESS</b></p>  |                                 |
| <p><b>5.1 User guide</b> – Carolyn reminded members to send her any information that should be recorded regarding school processes.</p> <p><b>5.2 Proposal for Language club</b> – Neroli reported that she has agreed with Stacey that Neroli will approach after school care about the possibility of a language club</p> <p><b>5.3 Proposal to support disadvantaged kids</b> –. Proposal from Felicity and Bill that Yeo Park children would benefit from being exposed to philanthropy at an age when they are curious and interested. This could be supported in a number of ways, for example building contacts with an overseas or Australian group of children, and could be targeted towards year 2 children or the whole school.<br/>Agreed that would be educational and therefore within aims of P&amp;C. Arrangement should be somehow reciprocal to avoid being patronising.</p> <p>Motion:</p> <ol style="list-style-type: none"> <li>1. That executive decides destination of leftover children's books and any other appropriate material left over from Gala Day in March next year.</li> <li>2. Come up with 4 charities (including local and overseas) for ongoing programme involving children. Bring to next meeting.</li> </ol> | <p>Moved Bill<br/>Seconded:</p> |



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**5.4 Proposal – ensuring effective and inclusive meetings**

Fiona led discussion about how to hold healthy meetings (see tabled documents attached)

Debate regarding when checklist would be reviewed, effectiveness of checklist, etc

Agreed to trial for next meeting.

Motion – to trial whole process in term 1 2015

**5.5 Idea – consideration of meeting time/venue** – Kate suggested that meetings be moved to offsite venue to allow them to run longer without burdening the principal. Discussion revolved around issues such as need for meetings to be concise and finish on time. No general support for extending meeting time or changing venue.

Carolyn – propose that we do our best to arrive before 7 so we can start at 7, we stick as best we can to speak to chair, we speak to business at hand, we do our best to finish on time therefore respecting everyone.

Moved Neroli  
Seconded:

**Meeting Closed –pm**  
**Next meeting -**