



MINUTES 14 May 2014

Start time: 7pm

Location: Library

PRESENT	Karen Roberts, Kate Wake, Tara Rees, Louise Gunter, Carolyn Jury, Emily Qereqeretabua, Effy Savidis, Jennifer Fang, Pamela Chalmers, Maria Riley, Neroli Butt, Stacey Furner, Steve Clarke, Sarah Lam, Maggie Barry
CHAIR	Steve Clarke
MINUTES	Sarah Lam

1. APOLOGIES: Keri Lovi, Bill Clarke, Ruth Tetley, Sonam Paljor, Felicity Halloran, Brian Welch	
2. MINUTES Motion: "That the Minutes from November be accepted" Motion: That the Minutes from March be accepted, as amended.	Moved: Louise Seconded: Karen Moved: Emily Seconded: Karen
3. PREAMBLE	Read by: Pamela
4. REPORTS.	
4.1 PRINCIPALS REPORT	Stacey Furner
<p>Stacey received urgent directive today regarding P&C federation reform. (see attached letter and P&C reform questions and answers). She is required to inform them of YPIS P&C president's name and whether P&C is financial member of federation. Jennifer confirmed that federation membership was paid July last year. Stacey to include information regarding reform in next newsletter. .</p> <p>Some discussion about P&C splinter group set up on North shore some years ago. Kate Wake asked whether it was worth considering a splinter P&C Assoc that has formed on the North Shore. Steve thought the benefits of staying with the official P&C Assoc were too great (insurance purposes, official voice of schools in govt etc).</p> <p>Stacey has purchased Year 2 graduation books. Cost more than expected (\$660) due to large number of children in Year 2 this year.</p> <p>Athletics carnival at Gough Reserve 13 August, or 27 August if wet weather. It will be an opportunity for fundraising. Coffee and cake and sandwiches are possible options to sell to parents. The fundraising committee will look into option of supplying some savoury foods for sale as well as cake & coffee.</p>	

Stacey, Dianne Thompson (uniform committee staff rep) and Karen Roberts (uniform committee parent rep) met recently to continue discussions over uniform proposals. The surveys sent out last year showed no strong preference by parents so Karen is doing some research into different options and will present to the P&C next meeting.

Another Canadian visitor will be hosted this year, vice principal from Ontario. Week 3 and 4 next term, coinciding with education week.

All schools working hard on national curriculum. Stacey offered to provide P&C with information on what has changed and what's new in English curriculum. Offer well received, Stacey to organise date at future meeting to brief P&C

Thanks to those who chipped in and helped at Bunnings BBQ in school holiday

Motion: That the Principals Report be Received.

Moved: Steve
Seconded: Maggie

4.2 Treasurer's Report

YEO PARK INFANTS SCHOOL P&C MEETING 14/5/2014

TREASURERS REPORT

1. SUMMARY OF INCOME AND EXPENSES 12/03/2014 to 13/05/2014

Income

Less Expenses

Opening Balance from 12/03/2014 \$32,240.12

Uniforms \$774.99

P&C M'ships \$11.10

Bank Interest \$123.90

Bunnings BBQ \$3,365.15

Style Swap \$876.80

Mothers Day raffle \$45.00

Cake Days \$144.70

Broccoli Tree Cinema \$740.00

Sub Total \$6,081.64

Uniforms \$440.95

Bunnings BBQ \$1,158.47

Broccoli Tree Cinema \$930.50

Bank Charges \$60.50

Insurance \$431.65

Special Lunches \$134.24

Welcome BBQ \$68.40

Books \$660.09

Sub Total \$3,884.80

Book Balance \$34,436.96

Bank Statement Reconciliation

Business Transaction Account as at 13/5/2014 \$3,906.44

Business Online Saver Account as at 13/5/2014 \$31,203.87

Pay Pal account as at 13/5/2014 \$184.24

Add: Cash on hand (BTC float) \$150.00

Less: Unpresent cheques \$1,007.59

Total as per Book Balance \$34,436.96

2 BUSINESS

2.1 MANAGEMENT OF PAYMENTS AND RECEIPTS

Big thanks to everyone sending through receipts for fundraising expenses. We are trying our best to reimburse

those at earliest possible. Thank you for being so patient.

Please kindly continue using payment slip for all expense claims and money counting sheet for money received at each fundraising activities.

2.2 2014 YEO PARK INFANT SCHOOL P&C BUDGET

Please see attached updated 2014 Yeo Park Infant School P&C Budget.

Total uncommitted funds available for expenditure by P&C and School: \$7,026.00

3. ATTACHMENTS

3.1 Yeo Park P&C Budget 2014

Jennifer Fang TREASURER, YEO PARK INFANTS SCHOOL P& C

YEO PARK P&C BUDGET 2014 ATTACHMENT 3.1

Expense Allocation Payment Due: Actual Spend Comments:

Running Costs

Website - Annual hosting fee 99.00 November

Westsite - Domain name registration 20.00 November

Gift from P&C (to teachers and staff) 280.00 Decmeber

P&C Meeting - refreshments 80.00

P&C Parent Events - refreshments, tea&coffee, welcome

kindy parents

Purchases/replacment/repair of P&C equipment 1,050.00 Note: \$1,050 carried over from 2013 CHPRSL grant. \$400 allocated for new

Misc (eg stationery, postage) 50.00

Bank Fees 160.00 \$90.75

Insurance

Student Injury Insurance 460.75 6 April 2014 \$431.65 \$4.85 per student, 89 students enrolled (budgeted at 95 students). Dowload

P&C Federation Affiliation & Insurance (including Public

Liablity)

Contribution to School

Welcome BBQ 150.00 Term 1 \$68.40 Term 1 last day BBQ

Easter Eggs 95.00 Term 1 - Kerri Lovi kindly donated the easter eggs, thanks Kerri

Special Lunch Days 760.00 Term 1-4 \$134.24 \$2 per student per lunch day

Last day of term events 150.00 Term 2-4

Kindergarten Orientation 100.00 Term 4

Music Programme 8,180.00 \$16,267 Less \$8,087 (retained from 2013 funding)

Gymnastics 3,560.00 Term 3 89 student at \$40 per student - 8 weeks

Digi Ed 1,400.00 Term 4

Drama - Aesop 4,482.00

Year 2 Graduation Books 550.00 \$660.09

Bus fare for end of year outing 1,034.00

Other items to be identified by P&C and School 7,026.00

80.00

<p>power point, \$200 for facepainting training. Other requests: extension cords, portable lights</p> <p>Subtotal 1,819.00 90.75</p> <p>application form - www.pandc.org.au</p> <p>582.00 31 July 2014 Download application form - www.pandc.org.au</p> <p>Subtotal 1,042.75 431.65</p> <p>Subtotal 20,461.00 862.73</p> <p>Subtotal 7,026.00 -</p> <p>Proposal to add to website information on how to claim expenses, especially for new kindy parents who may not be aware of the process. Proposal to communicate better with new parents regarding cake day, for example cost, cooking cakes etc. Suggestion that a notice could be distribute prior to the first cake day in Term 1 2015, or by email via the Class Contacts.</p>	
<p>Motion: That the Treasurers report be received.</p>	<p>Moved: Pamela Seconded: Maria</p>
<p>4.3 Fundraising Report</p>	<p>Louise Gunter</p>
<p>Broccoli Tree Cinema (BTC) postponed until May 24. Unable to make it later in year due to possible strong winds. Using inflatable screen this year, 35 KMH is max wind Rich and Oliva have donated \$500 toward BTC, which will cover movie hire fee.</p> <p>Motion: Request \$1800 expense budget for BTC</p> <p>Thanks to Kate and all who assisted with Bunnings BBQ at Easter Saturday.</p> <p>Wine and cheese night is planned. Looking for venue, suggestions welcome. Pamela coordinating event. Is currently investigating venues, including churches . Stacey to ask Kris. Other suggestions include bowling clubs and Canterbury HP RSL: Possible dates discussed, decided on 13th June – same day as BBQ.</p> <p>Trivia night Sat 2nd August at Ashbury PS</p> <p>Request to staff for art work to be raffled at trivia night</p>	<p>Moved Kate Seconded Karen</p>
<p>Motion: That the Fundraising Report be accepted.</p>	<p>Moved: Emily Seconded: Carolyn</p>

5. PRESIDENTS REPORT

Thanks to team who did Bunnings BBQ

Thanks to Stacey for being so quick and responsive to measles issue and quick newsletter. Much appreciated.

Ashfield council traffic engineer emailed today re progress re pedestrian crossing on Queen St

Letter of thanks received from Rev Bill Crews for donated drinks.

Motion: Biggest morning tea to be called Camp QualiTEA, and proceeds to be donated to Camp Quality, as they have been very supportive of school and students.

Invitations received to attend Linda Burney morning tea, and also CHPRSL morning tea. Volunteers requested to attend. Kate and Maggie to attend CHPRSL on Thursday 22nd.

Sports clinics for schools run by **Paul Kougias**, see attached email. Steve will investigate. May be more geared to older kids. Will report back.

P&C has purchased big esky on wheels for use at BBQs etc.
 Maria has kindly agreed to donate 2 insulated food containers for use at BBQs etc.

Louise requested up to \$60 for purchase of 2 outdoor lights for BTC – This request was approved.

Jennifer requested audit of P&C assets. Effy and Jen will co-ordinate to get this done.

Thanks to Stacey and Staff for once again coordinating a wonderful mothers day breakfast. Much appreciated.

Moved: Neroli
 Seconded: Louise
MOTION CARRIED

Motion: "That the Presidents report be accepted."

Moved: Sarah
 Seconded: Maggie

6. GENERAL BUSINESS

5.1 Sunsafe policy – deferred until next meeting

5.2 P&C email list – deferred until next meeting
 List of paid members to be brought to next meeting and formally approved.

5.3 Principals of small schools.
 Stacey explained that YPIS is classified as a P5 school (smallest is P6). Late last year changes were voted in by teachers federation. Small schools will be classified differently from 2016. This means that once the principal leaves, the department will

Moved: Jennifer
 Seconded: Pamela



Parents and citizens association

work with school communities to decide whether the principal is replaced or whther an associate (offsite) principal is installed. If principal doesn't leave, no changes will be made until 2020.

Stacey will provide more information at next meeting.

5.4 Funding suggestions – deferred until next meeting. Will be prioritised.

5.5 Kindergarten ambassador – deferred until next meeting.

Meeting closed 20.40

Next meeting to be held June 11th 2014

Meeting Closed – 2040



From: Paul Kougias [<mailto:paulk@chprsl.com.au>]

Sent: Thursday, 8 May 2014 12:14 PM

To: Steve Clarke (mail@steve-clarke.net)

Subject: Yeo Park Infants School invite : CRSA CARNIVAL OF THE CODES - Summer sport edition

Hi Steve,

Further to my update on the above (see below email), as promised I have a brief report on the event for you.

The main reason however for this email is that I am now currently deep into the planning process for a summer sport version of the 'Carnival of the Codes'. The overwhelming success of the winter sport edition has created a sense of urgency to get the next event up and running and this time I hope to engage most of the local primary schools that Canterbury Hurlstone Park RSL Club supports.

At this stage I am planning to run the event over 6 days which means the involvement of 12 schools and 4 summer sports ie.. cricket, touch football, basketball & athletics. These are the summer sports that we currently support in the local community.

Proposed dates are as follows :

Mon, Tue, Wed : 21 – 22 – 23 July

Mon, Tue, Wed : 28 – 29 – 30 July

As per the first event we will run 2 sessions per day as follows :

SLOT 1 : 9.30am – 11.50am (school pick up at 8.50am)

SLOT 2 : 12.30pm – 2.50pm (school pick up at 12.00pm)

For now I just need to know which date and slot suits you. I'd appreciate if you could give me more than one option in order to make it easier to organise.

As far student numbers are concerned we will go with approx. 150 students. This will allow for about 30 students per group.

Note : This event is at no cost to the schools. All I need is your time to organise the event and the cooperation of teachers on the day.

Look forward to your feedback.

best regards



Paul Kougias
Community Sports / ClubGRANTS Coordinator
CANTERBURY-HURLSTONE PARK RSL CLUB

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