



MINUTES 12 FEB 2014 AGM Start time: 7pm Location: Library

PRESENT	Louise Gunter; Fiona Day; Carolyn Jury; Susan Casey; Tara Rees; Jennifer Fong; John Chudleigh; Ruth Tetley; Taryn Dean; Sarah Lam; Stacey Furner; Steve Clarke; Karen Roberts; Kate Wake; Brian Welch; Bill Clarke; Emily Qereqeretabua; Marie Mather; Maria Riley
CHAIR	Steve Clarke
MINUTES	Emily Qereqeretabua

<p>1. APOLOGIES</p> <p>Kerri Lovi; Emily Knight; Jemma ;Effy Savidis; Mandy Fullerton; Gareth Morris; Kim Davies; Sonom Paljor; Felicity Halloran; Maggie Barry</p>	
<p>2. APPROVAL OF 2013 AGM MINUTES</p> <p>Motion: "That the Minutes from February 2013 be accepted"</p>	<p>Moved: Fiona Day</p> <p>Seconded: John Chudleigh</p>
<p>3. PREAMBLE</p>	<p>Read by Steve Clarke</p>
<p>4. ANNUAL REPORTS.</p>	
<p>4.1 Principals Report</p>	<p>STACEY FURNER</p>
<ul style="list-style-type: none"> - Welcome back for the 2014 school year and a special welcome to all the new Kindy families. - Its been a settling phase at school with classes now confirmed. Have also been able to confirm the new music teacher for Term 1. - As part of the settling phase, the parent information night is being held Wednesday 19th February and there will be a Welcome BBQ hosted by the P&C on the 28th of February after school. - Tabled - a copy of the YPIS Annual Financial Statement - The next P&C meeting will cover the management plan & request for funds (there will also be some retained from 2013 for example, unspent money from Cathy's absence from the Music Programme). - Change of date will be on Wed 19th - this means Cake Day also moves to Wed 19th - Request to cancel of P&C meeting on Wednesday 9th April as it will only be 3 weeks after the March meeting(request that there be only 2 meetings per term) - Ashpalt painting will being very shortly. Was due to start last week but there have been delays with the wet weather. - There will be new Working with Children guidelines coming in that will affect P&C members as well. The guidelines will be extensive and will affect P&C 	



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<p>verification/100 point check)</p> <ul style="list-style-type: none"> - OOSH lease is due for renewal – could the P&C please vote on whether to support their continued lease. - Steve Clarke asked if Stacey could report back to the next meeting on the changes that were approved affecting the management of small schools, and how these changes may impact on YPIS. 	
<p>Tabled: 2013 Annual School Financial Statement</p>	
<p>Motion: That the Principals’ report be received.</p>	<p>Moved: Steve Clarke Seconded: Louise Gunter</p>
<p>Motion: That the P&C are supportive of OOSH continuing their lease at YPIS.</p>	<p>Moved: Fiona Day Seconded: Karen Roberts</p>
<p>4.2 Treasurers Report</p>	<p>John Chudleigh</p>
<p><i>Please see attachments for full Treasurer’s report.</i></p> <p>In addition: Steven Riley has agreed to do the 2014 audit.</p> <p>Steve Clarke added congratulations to everyone for achieving a wonderful fundraising result last year.</p> <p>Steve Clarke also acknowledged the huge amount of work done by John Chudleigh over the past couple of years. Thank you John.</p>	
<p>Tabled: Audited Financial Statement YPIS 2013</p>	
<p>Motion: That the Treasurer’s report be received and that Steven Riley be appointed auditor</p>	<p>Moved: Sarah Lam Seconded: Louise Bowerman</p>
<p>4.3 Fundraising Report</p>	<p>Louise Bowerman</p>
<p>2013 was a very successful year for the ‘fun’-draising committee. There was a variety of family and parent-only events, raffles and items to purchase. It is noted that it became difficult to lock in volunteers towards the end of the year.</p> <p>Established events such as the Broccoli Tree Cinema, Gala day, Trivia Night and the Fruity Fiesta were very successful, and the newly introduced raffle also went well. The community grant from CHPRSL was a welcome addition to the schedule. Around the same quantitv of events will be proposed for 2014.</p>	



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<p>There are a lot of grants around – if anyone is interested in writing proposals on behalf of YPIS P&C, perhaps there could be a subcommittee. Please see Louise if you are interested in helping out.</p>	
<p>Motion: “That the Fundraising report be accepted”.</p>	<p>Moved: Maria Riley Seconded: Marie Mather</p>
<p>4.4 Presidents Report</p>	<p>Steve Clarke</p>
<p>The Yeo Park P&C Association is an entity in its own right separate to the school. It consists of interested parents, our Principal and any interested members of the school community (although less common). It has its own budget and organises its own events with the support of the school and teachers.</p> <p>At Yeo Park, we are very fortunate that the P&C and the school have a strong and very positive relationship, working together to support our school through some wonderful fundraising and social events, the sourcing and selling of school uniforms, and through playing a consultative role in developing school policy.</p> <p>Decisions of the p&c are made at the monthly meetings. On rare occasions when an urgent decision is needed the Executive (President, 2 Vice Presidents, Treasurer and Secretary) may make a decision outside the meeting. This decision is always brought back to the next meeting for ratification by the full p&c.</p> <p>At meetings, any member has the right to move a motion and put a matter to a vote, and everyone has a right to speak to any motion or discussion. All ideas are welcome, and it’s important we are always respectful and encouraging of people to bring ideas or suggestions to the meeting. It is always good for people to come and speak to their own ideas or agenda items rather than ask some-one else to do so for them. When some-one has an idea or agenda item to raise it is helpful if they flag the idea briefly at one meeting to go on the agenda at the next. This gives people time to think about, discuss, research the issue prior to the meeting.</p> <p>Items on the agenda are usually divided between p&c business (for matters which are up to the p&c to make a decision on) and school advisory business (matters on which the p&c may advise the school of its view and provide feedback, but the school has the final say).</p> <p>Last year our P&C was also involved with community issues such as approaching Ashfield Council for a safe pedestrian crossing on Queen St (by Excelsior Jones). The council have agreed to look into this further, our next step is canvassing support from other community groups such as Trinity Grammar P&C. We also supported the first ever Rainbow Crossing in Summer Hill (and have received 2 family diversity books for our library from the Rainbow Crossing community) and the I Give A Gonski campaign.</p> <p>It’s safe to say it’s been another record fundraising result last year. Huge congrats to everyone on the fundraising committee, and everyone who’s helped out and supported al the events. They really have put the FUN in fundraising last year, and I’d recommend for any new parent wanting to get involved and meet other parents that the fundraising committee is a great place to start.</p> <p>Finally before handing over to Stacey for the elections. I’d like to thank my fellow</p>	



of the P&C for their great contributions in 2013	
Motion: "That the President's report be accepted".	Moved: Louise Bowerman Seconded: Karen Roberts
5. OFFICE BEARER POSITIONS	
<p>Steve Clarke vacates the chair for Stacey Furner – so that the election of the office Holders could take place.</p> <p>The following bearers were elected unanimously;</p> <p>PRESIDENT Steve Clarke</p> <p>VICE PRESIDENT/FUNDRAISING CO-ORDINATOR Louise Bowerman</p> <p>VICE PRESIDENT/SOCIAL FUNCTIONS Kate Wake/Ruth Tetley</p> <p>SECRETARY Sarah Lam</p> <p>ASSISTANT SECRETARY Emily Qereqeretabua</p> <p>TREASURER Bill Clark</p> <p>ASSISTANT TREASURER Jennifer Fang</p> <p>UNIFORM CO-ORDINATORS Susan Casey/Karen</p> <p>SCHOOL FINANCE COMMITTEE REPRESENTATIVE Sybill Bauer</p> <p>CAKE DAY CO-ORDINATOR Cecilia Mangan</p> <p>SPECIAL LUNCH DAY CO-ORDINATORS Felicity/Kerri/Francoise</p> <p>FUNDRAISING COMMITTEE : Jen Acklin; Maggie Barry; Neroli Butt; Susan Casey; Pamela Chalmers; Nic Dalton; Kim Davies; Fiona Day; Taryn Dean; Mandy Fullerton; Alison Galloway; Kate Glastonbury; Carolyn Jury; Jenny Kevin; Emily Knight; Martine La Fontaine; Gail McCabe Johnston; Rachel Paisley; Tara Rees; Maria Riley; Effy Savidis; Kate Wake</p> <p>WEBSITE ADMINISTRATOR : Carolyn Jury</p> <p>CLASS LIASON PARENTS</p> <p>KT Kate Glastonbury IP Louise Gunter 1/2L Karen Roberts 2F Brian Welch</p>	
6. GENERAL BUSINESS	



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<p>Steve Clarke's email group proposal to be held over to the next meeting.</p>	
<p>7. SCHOOL ADVISORY</p>	
<p>Ethics - Fiona Day</p> <p><i>Is it possible for Ethics to be offered to Year 1 non-scripture students if there is a teacher and space?</i></p> <p>Stacey advised space is currently a problem - there is not yet a room for the Ethics classes to take place and they may have to look at having them in the hall. Furthermore, the decision has been made by the school last August that Ethics 2014 will be a transition programme for Year 2 students only. This has been communicated to parents via the school newsletter on a couple of occasions the first being Term 3 week 6 last year (21/8/13) There are currently 13 Year 2 Ethics students.</p> <p>Fiona asked if she could put in a written formal request for the decision to be reviewed.</p>	
<p>Next meeting to be held March 19th 2014</p>	
<p>Meeting Closed - 8.45pm</p>	