



MINUTES: 14 October		START TIME: 7PM	LOCATION: Library
Attendance:			
OFFICE BEARERS	Maria Riley (President); Neroli Butt (Vice President – Fundraising); Tim Pring (Secretary); Steve Clarke (Assistant Secretary); Larissa Mullan (Treasurer)		
MEMBERS PRESENT	Kirstyn Bodell; Pamela Chalmers; Stephen Brewer; Carolyn Jury; Kath Martin; Caren Walters; Bill Clarke; Fiona Wood (Principal)		
NON-MEMBERS			
QUORUM	<i>Required: 11 members</i>	<i>In attendance: 13 members</i>	
CHAIR	Maria Riley		
MINUTES	Tim Pring		

1. OPENING & APOLOGIES:	Maria Riley
Apologies: Susan Casey, Emily Ireland, Bevan Radburn	
2. MINUTES OF PREVIOUS MEETINGS:	Maria Riley
MINUTES: 10 June 2015 <ul style="list-style-type: none"> • FEEDBACK/CORRECTIONS • Typos: Neroli; Kyrsten; Yeo Park; CMS. • ACTION: Secretary to update August minutes with the above corrections. 	
Motion: That the minutes for the meeting be accepted.	Moved: Carolyn Seconded: Larissa

3. PREAMBLE	Read by: Carolyn
The preamble was read.	
4. REPORTS.	
4.1. OSHCARE REPORT <ul style="list-style-type: none"> • NOT PRESENTED 	
4.2. PRINCIPAL'S REPORT <ul style="list-style-type: none"> • REFER ATTACHED REPORT – Highlights and discussion below • Special thanks to parents and volunteers who made the Brocoli Tree Cinema a huge success. Best one ever. • Thanks to the staff for their efforts putting on the Father's day breakfast. This was a special day for all who attended. • Language Classes: <ul style="list-style-type: none"> ○ Classes are being disrupted by misbehaving students. ○ The parent roster for the language classes are not being fulfilled and as a result these classes are often being disrupted by poor student behaviour. ○ Neroli noted that the language classes were conditional on a parent being present during the class ○ Fiona suggested that it would be more effective if the parent were to sit inside the classroom. ○ ACTION: Neroli to put a message out to parents of participating children to remind them of their obligation to be present as per the roster. ○ Neroli noted that the intention was that the language class be done a part of the normal school day. Fiona indicated that there was currently no space given current activities and that something would have to drop – this would have to be Drama. ○ Steve requested that the approach be to look at options on how this could be facilitated. Fiona agreed to discuss options with Neroli. Maria also expressed interest in being part of these discussions. ○ ACTION: Fiona to meet with Neroli and Maria to discuss options on language classes. • Swimming lessons – Plan is to leverage Trinity's swimming pool and have one of the teaching staff trained as a qualified AusSwim trainer. Work on this is ongoing. • Student reports: There has been positive feedback. <ul style="list-style-type: none"> ○ Some parents suggested increasing the time allowed for parent/teacher interviews. However, this is not practical and parents are encouraged to book time outside the reporting period to meet with teachers to discuss student performance or any 	Fiona Wood

<p>concerns parents may have.</p> <ul style="list-style-type: none"> ● Principal's Budget Request – TABLED – REFER ATTACHED <ul style="list-style-type: none"> ○ Total budget requested is within available funds ○ SLSO – intention is to provide extension teaching for students, such as robotics. ○ Drama – Fiona would like to see this extended to Years 1 and 2 and for this to be directly parent funded. ○ Steve asked about garden beds: Fiona indicated that she would support this, however, it should be noted that prior experience had shown vandalism to be an issue that needs to be addressed. ○ A concern was raised regarding the impact of increases in parent funded initiatives would have on families that do not have the means to pay. It was suggested that a discretionary parent fund could be established and made available to support such families. It was further suggested that this could part or full coverage of costs. ○ Pipeline initiatives – Carolyn suggested that the P&C develop and maintain a pipeline of initiatives that can be used for budget planning as well as applications for grants. ○ It was agreed that prior to approval the final budget position is to be confirmed. ACTION: Larissa to prepare the final budget position for next year. ○ Fiona noted that P&C members are welcome to submit suggestions ○ Budget is to be formally tabled at the November meeting. ○ Drama – Fiona suggested that the costs for this could be split between P&C and parents. Fiona also noted that she could take the Drama class as an alternative to paying an external party. 	
<p>Motion: That the Principals Report be accepted.</p>	<p>Moved: Steve Clarke Seconded: Stephen Brewer</p>
<p>4.3. TREASURER'S REPORT</p> <ul style="list-style-type: none"> ● The Treasurer's Report for October was tabled – Refer attached. 	<p>Larissa Mullan</p>
<p>Motion: That the Treasurer's Report be accepted.</p>	<p>Moved: Carolyn Seconded: Karen</p>
<p>4.4. FUNDRAISING REPORT</p> <ul style="list-style-type: none"> ● Thanks to everyone involved in Broccoli Tree Cineam – Especially Gemma Murray ● Thanks to Gemma and Stephen Brewer for the Father's day lucky door prize 	<p>Neroli Butt</p>

<ul style="list-style-type: none"> • Thanks to those involved in the Cards and Tea-towels • Application to Ashfield Bunnings for 1st semester 2016. 	
<p>Motion: That the Fundraising Report be accepted.</p>	<p>Moved: Larissa Mullan Seconded: Kirstyn Bodell</p>
<p>4.5. PRESIDENTS REPORT</p> <ul style="list-style-type: none"> • Thanks to Neroli for Broccoli Tree Cinema • Thanks to Peter Murray for installing the scooter rack • Our motion on Primary Ethics missed the cut-off. However, there was a motion passed by P&C Fed that the enrolment form include notice of all religious curricula. • Excess Gala Day clothes and books: Bill has arranged for a women's refuge in Glebe totake the clothes. The books will go to Summer Hill Primary for fundraising at their Gala Day. • P&C Shed needs cleaning. Request for volunteers to assist in cleaning it up. <ul style="list-style-type: none"> ○ Neroli requested that a stocktake be done at the same time. • Maria will be present at Kindy Orientation and Parent information night to promote P&C membership. 	<p>Maria Riley</p>
<p>Motion: That the President's report be accepted.</p>	<p>Moved: Neroli Butt Seconded: Carolyn Jury</p>
<p>5. BUSINESS ARISING FROM PREVIOUS MINUTES</p>	
<p>5.1 Replacement of electronic whiteboards: Neroli noted that this is underway.</p> <p>5.2 Website update:</p> <ul style="list-style-type: none"> • Carolyn has been able to get in touch with the website designer. His advise was that if we were to move to another CMS this would require a complete site re-build. • Stephen noted that while this is true the process is manageable. • ACTION: Kirstyn and Stephen to loot at the options and report back to the P&C 	
<p>Motion: That the login details for the site be provided to Stephen Brewer to</p>	<p>Moved: Steve Clarke</p>

facilitate further assessment of upgrade options	Seconded: Caren Walters
6. NOTIFIED AGENDA ITEMS	
<ul style="list-style-type: none"> NONE 	
7. General Business	
<ul style="list-style-type: none"> Primary Ethics flyers for the information pack on Parent Information night. Fiona noted that she is happy to receive and include these. Request for info on requirement for School Fences – Fiona noted that this came up through recommendations in a recent security and safety assessment. However, due to council use of the land it is very unlikely that this would be approved. Pamela asked whether information about a NITS treatment salon could be passed on to parents through the newsletter. Fiona noted that this was not possible as the newsletter was not to be used for advertising. November meeting will be the last for the year and will be a dinner meeting. A December meeting will only be held should there be carry over items that require convening a meeting. Fee changes for Before & After School Care: The notification about fee increases was provided after the beginning of school term and was unclear about the nature of the changes. 	
<p>Motion: That the P&C send a letter on behalf of parents to OSHCare requesting that appropriate notice be provided and that all parents be refunded.</p>	<p>Moved: Pamela Chalmers Seconded: Stephen Brewer</p>
<ul style="list-style-type: none"> 	

ATTACHMENTS:

- Principal's Report - 20151014-PrincipalsReport.pdf
- Treasurer's Report - 20151014-TreasurersReport.pdf
- Achievements for 2015.pdf